**HeartCert Manikin Decontamination Procedure:**

All instructors and training sites must adhere to this policy. It is the procedure of TC, TS and all instructors to have dedicated personnel responsible for the cleanliness and readiness of all equipment in accordance with AHA and manufacturer recommendations. Instructors will only have access to already clean/sanitized equipment and will be responsible for a basic cleaning/wipe down and removal of soiled items. TC/ TS staff will further prepare equipment for the next class as applicable.

Before class: All manikins will be properly cleaned/disinfected prior to the instructor being issued the equipment. Equipment will be cleaned as outlined below and manufacturer recommendations.

During class:

1. Assemble manikins per manufacturer recommendations and instructions. Gloves will be worn and manikins wiped clean again. Ensure a clean face is on each manikin, new lung and all materials are clean/new as per AHA and manufacturer recommendations. Equipment shall be marked clearly when it is ready for use.

2. Give all students their own manikin, breathing barrier, disposable valve, gloves and applicable equipment. Educate students on the hygiene requirements and make available the use of manikin wipes as needed.

3. Instruct students to only use their equipment and wipe manikins after team use (if applicable). Gloves will be worn unless declined by the student. Any safety, hygiene, illness or other concerns should be addressed prior to any skill work.

After class:

1. Remove all faces and lungs from manikins.

2. Wipe manikins (head, torso and chest skin) with approved manikin wipe per manufacturer recommendations.

3. Dispose of lungs and wipe all equipment with approved manikin/sanitation wipes.

4. Return equipment to TC/TS for further decontamination and readiness for next class per requirements.

5. TC/TS staff to clean and disinfect all parts of manikin and pocket masks or soiled products per manufacturer and AHA recommendations. Approved sanitation wipes may be used, when that is not approved or adequate the following procedures will be used:

a. Wash with soapy warm water‐ scrub vigorously to remove dirt from interior surfaces.

b. Rinse with clean water to remove soap residue.

c. Disinfecting solution – to disinfect the manikin face, parts and masks (1 part liquid  household bleach to 100 parts tap water).

d. Rinse with clean water to remove disinfection solution residues. Set out to dry on clean paper towels. Staff will reassemble, load and ready for instructors after properly dry. There is a designated ‘used’ area for equipment and ‘ready/clean’ area for issuing of equipment.

-All equipment provided to instructors shall be clean and ready for use and instructor shall confirm this and/or follow any necessary manufacturer / AHA recommendations prior to use. After class items will be wiped and disposed of per manufacturer recommendations and prepared for use and checked by dedicated staff prior to use.

I acknowledge receipt and understanding of this policy. I agree to adhere to the rules within and to all American Heart Association and Manufacturer Standards to ensure all equipment is clean and sanitary for use per my TC, TS, the AHA and manufacturer:

Instructor/Training Site:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_